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United States Youth Soccer Region III ODP Camp—Boys State Team Coaches Camp Duties

Welcome to the 2009 US Youth Soccer Region III ODP Camps. We hope your experience is rewarding and enjoyable. This letter is very important and reviews your duties as State Team Coaches while at Region camp.

Your primary responsibility is to ensure the players have a safe and enjoyable time at camp. Your performance will be evaluated by the Region Camp Administration and Coaching Staff. Your contributions are very important as we strive to continue to raise the standards of the Region's Olympic Development Program at all levels.

Your goals for camp are simple:

1. Represent your state in an admirable fashion, both on and off the field.
2. Place as many players in the regional pool as possible.
3. Win a Region championship game, if applicable.
4. Ensure that all team members have equal playing time.

The following steps will help you achieve the above goals:

1. **Player safety.** An adult must be with the team or group of players at all times. If the administrator has to leave the team, make sure at least one of the coaches takes charge of the team.
2. **Guide, Inspire and Motivate.** Help every player to try and excel with good coaching.
3. **Conduct regular daily team meetings.** Players need to understand their roles and responsibilities, collectively and individually.
4. **Represent your state with dignity and integrity.** Set the standard for the players.
5. **Attend all coaches' meetings.**
6. **Post Daily Schedules.** Inform players of the "when & where," uniforms, team line up, etc.
7. **Do everything as a team.** On time, same state attire, build a team spirit; it will help on the field.
8. **Meet daily with administrators.** Keep in touch and make sure all of you are on the same page. Discuss each days needs and any other issues.
9. **Select a Captain.** Assign responsibilities to the players.

10. **Communicate in a positive manor.** Provide players with constructive feedback.
11. **Provide a detailed camp report to your Director of Coaching** – It should include game results with a summary of each game, line ups and time of subs, regional pool selections, exceptional performances (good & bad) and overall camp summary. Please include any ideas for next year.
12. **Ensure the safety and welfare of your players.** Please be observant of proper safety procedures including hydration, nutrition, and protection from the sun. Any injury should be evaluated by one of our trainers who are on-site. A trainer will be available 24 hours by calling the Camp Director of the respective camp. Any injury requiring transportation to the emergency room must be reported to Region III Staff.
13. **Follow the weather.** The Region staff will make determinations regarding play, in regards to weather. A lightning detector will be monitored at both camps. If it is required to clear the fields due to the likelihood of a lightning strike, a horn will be sounded. All individuals should proceed to appropriate shelters. Region III policy requires that the threat be resolved for 30 minutes prior to returning to the outdoors/fields.

Disciplinary Issues. We anticipate a smooth event, and your adherence to the above noted activities will prevent any player-related problems. Use of alcoholic beverages for anyone under 21 years of age shall result in dismissal from camp. Use of illicit drugs shall result in dismissal from camp. Theft or defacement of property (personal or University) shall result in dismissal from camp. Bringing a knife to camp shall result in dismissal from camp. The Regional ODP Administrator and Camp Director have the final say in resolving any disciplinary issue(s). The respective State may determine the need for any additional penalty.

If there is a disciplinary issue regarding any of your players, you must immediately inform the team administrator, your DOC, and the on-site Region Camp Director (Christie Clark) who will communicate with the Region III ODP Administrator (André Burger). A decision regarding the outcome of the player(s) participation will be made by this group. The State President and DOC shall be notified by phone and/or email of any disciplinary action taken, respective to a player from their state.

Credentials: As an adult at camp, you must always wear your credentials on and off the field. If an adult is seen without credentials, he/she will be stopped by Region staff to determine his/her purpose. Adults without credentials will not be allowed within the dorms or cafeteria.

Check In/Out:

- The team administrator and coach must be prepared to register, not earlier than 10:30AM on the first scheduled day of camp.
- Team ONLY check in is allowed. It is expected that individual players/parents will wait patiently for their respective team administrator/coach.
- The site of registration will be 1st floor **Burke Hall - West**. A map of the campus is linked to the Region III ODP website.

- Except in the case of inclement weather, all players must wait outside the building used for registration.
- It is the responsibility of each state to verify the accuracy and completeness of each player's forms prior to registration.
- **Every player must have an original and one copy of the following documents prior to being allowed to participate in any field activity. *No other versions will be accepted. This means your state ODP forms will not be accepted.* The originals will be given to the Region upon registration.**

Region III ODP Player Medical Release Form

Region III Medical History Questionnaire (and copy of Proof of Insurance)

- Each state must have completed the on-line registration. Your rosters will have been printed by Region staff and will be waiting at check-in. Rosters will be able to be changed on-line and reprinted if necessary. This will result in a delay in the check in. All player data and code of conduct information will be included in the on-line registration.
- At the end of camp, the Region will keep the paperwork of any player selected to the pool and return the others to the state.
- States should plan return transportation after 12:30pm of the last day of the session.
- All other attending adults will need to register at time of arrival to camp. Adults will need to provide their driver's license in order to be issued their Region III Camp Credentials.

Dormitory/Campus

- Every player and staff in a state delegation must bring their own bed and bath linens.
- If something is/becomes broken report it to the camp coordinator and University staff ASAP.
- It is recommended that each player call home ASAP after arrival.
- Players are expected to respect ALL camp staff (Regional, State and University) other players and property.
- After assignment, any room changes **MUST** be coordinated with the Regional and University staff.
- The room is the responsibility of those assigned. If something is broken/vandalized **THE INDIVIDUALS IN THE ROOM** are responsible for it.
- The Region **will** assess damages and lost key charge (\$50) to the respective state(s) after camp. Please **DO NOT** send money for keys/damages with the team fees.

- Cleanliness in the common areas (halls, bathrooms, etc.) is the responsibility of the respective states on a wing/floor.
- Rooms and residence hall areas (inside and out) must be kept clean and tidy.
- State staff is encouraged to inspect each room daily.
- Everyone is responsible for ALL trash (in/around the rooms, dorms, and fields).
- Rooms must be locked in order to discourage theft.
- After registration ONLY players and state, Regional and University staff (no, pets, girlfriends, family, etc.) are allowed above the ground floor of any dorm.
- **No bouncing balls within the dormitory.** The State team administrator should collect the balls while in the dormitories. Any balls collected by Regional and/or University staff will not be returned until camp has been dismissed.
- **LIGHTS OUT is 11:00PM.**
- Except in the case of emergency, players MUST NOT leave campus EVEN WITH PARENT(S) OR GUARDIAN(S). If a parent wants to chauffeur a player they'll have an immediate opportunity to take him home.

Games

- Parents, Family, Guardians are encouraged to attend games and training sessions and are *discouraged from visiting with the players while in the dorms or cafeteria and will be asked to view the field activities from the sideline opposite the players and coaches.*
- In order for coaches to have an open and professional dialogue, ONLY STAFF WITH CREDENTIALS are allowed on the same sideline as the team during games.
- Players are not allowed to wear boxer shorts during games and training sessions.
- State staffs are responsible to ensure that all players wear approved (and age/size appropriate) shin guards at all training sessions and games.

Medical

- Any charges incurred at the hospital are the responsibility of the player, parent/guardian (their insurance company) or state association.

Players

- Are expected to use their good judgment at all times and are responsible for their actions and deeds.

- Should bring personal medical supplies, bed and bath linens, toiletries, other personal necessities, a soccer ball, shin-guards and enough training clothes for the event.
- Any player that drives to camp is required to turn in the keys to the administrator upon check in.
- No knives of any kind are permitted in camp.

Thank you for your attention to these requests. If you need any assistance at camp, please contact the respective Region III Camp staff.

Sincerely,

André Burger
Region III ODP Administrator
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